

National Aeronautics and Space Administration
Headquarters
Washington, DC 20546-0001



February 1, 2016

Reply to Attn of: Office of the Chief Engineer

TO: Distribution

FROM: NASA Chief Engineer

SUBJECT: 2016-17 Call for Systems Engineering Leadership Development Program (SELDP) Nominations

In preparation for the 2016-17 Systems Engineering Leadership Development Program (SELDP), the Academy of Program/Project & Engineering Leadership (APPEL) is seeking nominations of high-performing engineers from NASA Centers to participate in the program.

The 2016-17 SELDP will exercise a revised format that will extend the program across 2 calendar years and provide participants added flexibility associated with hands-on development assignments. Participants will have the ability to complete their 6-9 month assignments over an 18-month period. All assignments are expected to be completed outside of the participant's home Center.

Before identifying nominees, Centers are encouraged to consider the systems engineering knowledge, skills, and abilities they will need to successfully run programs and projects 18 to 24 months from now.

To help Centers determine the best candidates for SELDP, the SELDP Selection Criteria are included in Enclosure 1. In addition, an SELDP Supervisor and Engineering Director's Application Checklist is included as Enclosure 2. This checklist is not to be included in the application package submitted to NASA Headquarters.

NASA leadership has determined that the longer the assignment, the more effective the participant becomes at leading complex systems engineering projects; therefore, 9-month assignments are given preference in the selection process. Assignments are identified by SELDP Advocates located at each Center. *NOTE: These are full-time developmental assignments and cannot be done in conjunction with other continuing home Center responsibilities.* Program details can be found at <http://appel.nasa.gov/developmental-programs/seldp-overview/about-the-program>.

Nominations are due April 15, 2016, and should be sent to FedStar LLC,
Attn: Kevin Magee, 44081 Pipeline Plaza, Suite 305, Ashburn, VA 20147.

Nomination packages must include:

- (1) NASA Form 1781 SELDP Nomination, (Enclosure 3) and NASA Form 1781B SELDP Participant Summary (Enclosure 4) for each nominee. Applications must be concise. No attachments will be accepted, and the minimum allowable font size is 11 point.
- (2) A single endorsement letter covering all nominees, signed by the Engineering Director and concurred by the Center Director, must also be provided. Endorsement letters are required to be submitted in the format provided in the Engineering Director and Center Director's Nomination and Endorsement Memo Template (Enclosure 5), and must include a rank order of the Center's nominees and statements of each nominee's developmental path and the benefit to the Center/reentry strategy. An example of the requested information is also included in Enclosure 5.

*Centers are requested to identify a point of contact to coordinate the announcement and selection of nominees, and provide the name and contact information of their point of contact to Kevin Magee at kevin.magee@nasa.gov by **February 26, 2016**.*

Candidates must be available to participate in an interview on June 21, 2016, and attend Orientation in July (TBD) 2016. All information from this call letter, including the requirement to attend these two events, should be clearly communicated in the Center's call letter and to all nominees. See Enclosure 6 for the complete SELDP Selection Schedule.

Centers are responsible for funding their participant's salary and the following travel costs: (1) travel to/from the interview; (2) travel to/from Orientation; (3) training and associated travel that is not part of SELDP workshops; (4) additional trips home, above the allowed quarterly trip; and (5) project travel required for participants assigned to their Center. The Office of the Chief Engineer funds all other program travel and training for participants, including NASA employees assigned to JPL. JPL is responsible for funding all costs associated with their employee's participation in the program as noted above, with the exception of project travel required for participants assigned to their Center.

Please address questions concerning this announcement to Roger Forsgren at roger.c.forsgren@nasa.gov or 202-358-0859.



Ralph R. Roe, Jr.

6 Enclosures:

1. SELDP Selection Criteria
2. Supervisor and Engineering Director's Application Checklist
3. NASA Form 1781 SELDP Nomination
4. NASA Form 1781B SELDP Participant Summary
5. Engineering Director and Center Director's Nomination and Endorsement Memo Template
6. SELDP Selection Schedule

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