



Applying What You Learned

Here are some ways that you can leverage and share what you have learned in your APPEL Knowledge Services course.

- **Practice the identified critical behaviors detailed during the course you attended**

These behaviors were selected as being among some of the most important to achieving organizational success. APPEL Knowledge Services recommends tying the critical behaviors to your action plans when applicable.
- **Debrief with your branch/project/task supervisor**

APPEL Knowledge Services suggests you schedule some time to share with your branch/project/task supervisor items from your Action Plan that you intend to incorporate back on the job. This gives them the opportunity to support your efforts and ultimate success.
- **Implement your Action Plan**

APPEL Knowledge Services suggests that for at least 30 days after the course, you post your Action Plan somewhere conspicuous so that you are able to see and consider it as you strive to incorporate what you learned into your everyday routine. Changes take effort, and a quick review each day can help you remember to use what you have learned. Plus, don't forget to check items off as you accomplish them.
- **Complete your course evaluation(s)**

The primary resource APPEL Knowledge Services has for improving our courses is you. Please take the time to complete your evaluation(s) to let APPEL Knowledge Services know your impressions of the course and instructor as well as what you learned in the course. Your feedback is vital to help improve the course for the next offering.

 - » For all courses, you will receive a request to fill out an immediate course evaluation. Typically, you will receive the invitation to complete this evaluation before the course is over. Please return this evaluation within a few days after finishing the course, while your recollections are fresh. It will take about 15 minutes to complete.
 - » If you took a course from the 'Building and Leading NASA Teams' category, you will receive a request for a delayed course evaluation approximately 45 days after the course ends. This evaluation is designed to assess the degree to which you were able to apply the 'Critical Behaviors' learned during the course once you were back on the job.
 - » If you have any questions about the evaluation(s) or the content of the course, please reach out to your APPEL Knowledge Services Training and Support representative.



- **Leverage the PM&SE Career Development Framework**

APPEL Knowledge Services has identified resources you can use to continue your development and share with others what you have learned. These resources can be found on the PM&SE Career Development Framework by clicking on your current career level (i.e., Team Practitioners/Technical Engineers, Team/Subsystem Leads, etc).

- » Identify new courses to take

What would like to learn next? APPEL Knowledge Services has identified some courses that might support your career development goals. Click on the links in the APPEL Knowledge Services Recommended Courses section to go to the course website page, where you can learn about your next APPEL Knowledge Services course.

- » Investigate NASA resources and activities

Explore the Agency Resources and Activities list, which presents resources from across the agency that are at your disposal.

- » Investigate your center resources and activities

The Center Resources and Activities section provides a list of contacts that can help you become more familiar with what's available to you at your center.

- » Browse through Other Recommended Development Activities

There are many opportunities to share your expertise with others. These range from mentoring, to exploring knowledge-sharing opportunities on the APPEL Knowledge Services website, to joining an external organization, to writing articles or case studies. Take a few moments to explore the Other Recommended Development Activities section to find out what you can do to share and learn from others.